



Honouring the memory- advancing professional nursing

Dear Applicant

Thank you for your interest in applying for the Centaur Memorial Fund for Nurses (CMFN) Higher Degree Research Scholarship. Please find below the application form, criteria for selection and conditions relating to the Scholarship.

The Committee requires your application to be emailed **as one document**.

Your application is evaluated by an Expert Panel that makes recommendations for the award of the Centaur Scholarship. The Panel's decisions, which include rankings for each application, are forwarded to the Centaur Management Committee.

Applications close on the first business day in December – Friday 1st December 2024.

You will expect to receive an email confirmation of the submission of your application within 10 working days of your submission. If you do not receive this email, please advise via admin@centaurnursesfund.org.au and cc j.dean4@uq.edu.au

You will be notified of the outcome of your application by the end of February of the following year. The successful recipient will be presented with the scholarship at the CMFN Annual General Meeting (March/April) where they will be invited to present their study to the members.

Please do not hesitate to contact me if you have questions about your application or the conditions of the award.

With best wishes,

Judith

A/Prof. **Judith Dean Centaur Fellow**

Centaur Memorial Fund for Nurses Vice President and Chair of the Education Sub-committee

Phone: 0417 768 940

Email: admin@centaurnursesfund.org.au

Work email: j.dean4@uq.edu.au



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The Centaur Memorial Fund for Nurses Philosophy

The Centaur Memorial Fund for Nurses is dedicated to preserving and maintaining a living Memorial Scholarship in honour and remembrance of nurses who served in the Australian Defence Forces at home and abroad. The Scholarship is dedicated to the promotion and continuing development of knowledge and scholarship in the nursing and midwifery professions.

CENTAUR SCHOLARSHIP AWARD

The Centaur Higher Degree Research Scholarship of **a maximum of \$10,000** is awarded annually to a Queensland nurse or midwife who is undertaking a Professional Doctorate or a Doctor of Philosophy in nursing or midwifery or a related discipline.

Eligibility

To be eligible for the Centaur Scholarship the applicant must at the time of the application and award of the Scholarship:

1. Be a resident in Queensland
2. Hold an unconditional licence to practice as a nurse or midwife with the Nursing and Midwifery Board, Australian Health Practitioner Regulation Agency (AHPRA)
3. Have successfully achieved their Confirmation of Candidature
4. Have successfully achieved Human Research Ethics Committee approval from an Australian university
5. At March 1st next year, have a minimum of 12 months full time equivalent [i.e. 24 months if part-time] remaining in their candidature
6. Be a member of the Centaur Memorial Fund for Nurses (see Membership application form for details).

Assessment

Please provide all the information requested in the application form, and address each criterion listed as one document.

The Education subcommittee of the Management Committee of the Fund initially completes a desk audit of all applications to determine eligibility. Complete applications will be evaluated by an expert panel of senior academics selected from nursing or midwifery programs from Queensland universities. The panel's recommendations will be forwarded to the Management Committee who makes the final decision.

Please note: The Committee's decision is final, and discussion will not be entered into with any applicant.

Important dates:

Applications close on the **first business day of December – Friday 1st December.**

The scholarship winner will be announced at the Annual General Meeting of the management Committee held in April each year.

Please submit by email, your completed application with supporting material as **ONE document**, to the email address below with:

Subject Heading: "Centaur Scholarship application"

Attention: Chair of Education Sub-committee, Centaur Memorial Fund for Nurses

Email your application to admin@centaurnursesfund.org.au and cc j.dean4@uq.edu.au



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**CENTAUR MEMORIAL FUND FOR NURSES
HIGHER RESEARCH DEGREE SCHOLARSHIP APPLICATION**

Please complete all details below:

SECTION 1: PERSONAL DETAILS

		Office Only Eligibility Checklist
Title		
Surname		
Given names		
Home Address		☐
Email Address - Private		
- Work		
Place of work		
AHPRA Registration	No:	☐
	Expiration Date:	☐

SECTION 2: DETAILS OF STUDY

Working title of study		
University of enrolment		
Date of enrolment		
Enrolment status	Full time ☐ Part time ☐	
Date of successful Confirmation of Candidature	_____/_____/_____	☐
Evidence of Confirmation	<i>Evidence of Confirmation to be attached to application</i>	☐
Proposed date and year of completion		
	<i>Minimum of 12 months FTE / 24 months PTE remaining</i>	☐
Human Research Ethics Committee approval	<i>Evidence of HREC approval to be attached to application</i>	☐



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Existing Scholarship/s supporting this study		
Existing Grant/s supporting this study (Please provide Grant title, Funding Body, Amount, Investigator names)		
Supervisor / Advisor Team		
Principal <i>Title & Name</i>		
<i>Affiliation</i>		
Associate 1 <i>Title & Name</i>		
<i>Affiliation</i>		
Associate 2 <i>Title & Name</i>		
<i>Affiliation</i>		

#Please add rows if needed to record advisory team names and affiliation.

SECTION 3: CURRICULUM VITAE (maximum 4 pages)

Provide a brief CV that includes:

- History of academic studies and degree(s) achieved
- Three most recent nursing and/or midwifery positions
- List of Grants
- List of awards, and/or scholarships
- List of publications
- List of conference presentations / invited presentations.



SECTION 4: SELECTION CRITERIA

In addition to Sections 1, 2 and 3 above, please address each of the following criteria.

1. The significance/innovation of the research project in terms of advancing knowledge in nursing and/or midwifery. (Maximum 250 words)
2. The <u>potential impact</u> of the research findings to practice, policy, and future research. (Maximum 250 words)
3. A clear description of the research project. (Maximum 2,000 words) Include: Background, Methods (purpose, design, objectives, recruitment and data collection, data analysis)
4. Outline your translation, dissemination, implementation plan.
5. Outline a proposed budget not exceeding \$10,000 with justification and rationale.
6. Statement of your commitment to a future career in nursing or midwifery in Queensland and plans for postdoctoral research (Maximum 250 words).



CONDITIONS OF THE SCHOLARSHIP

1. The value of the Centaur Scholarship is up to **\$10,000** and is disbursed in three payments.
 - 1.1. The **first payment \$5,000** is presented at the time of the announcement of the Award usually at the Annual General Meeting of the Fund.
 - 1.2. The **second payment of \$3,000** will be made the following year upon receipt of evidence of progress via the yearly progress report which is due 1-month prior to the annual general meeting.
 - 1.3. The **final payment \$2,000** will be made upon 1) the successful conferment of the PhD/Professional Doctorate and 2) acceptance of a final project report by the Fund Management Committee. Payment is contingent upon the provision of this evidence.
2. The successful applicant is required to provide evidence of progress by submitting:
 - 2.1. an annual progress report (due 1-month prior to the Annual AGM) and
 - 2.2. a final project report on successful conferment of the PhD/Professional Doctorate.
3. The successful applicant is required to provide evidence to substantiate major expenditure during the term of the Scholarship, in accordance with the budget submitted at the time of application.
4. For auditing purposes expenditure must be substantiated by a Statutory Declaration and itemised in broad categories such as: living expenses; university fees; data collection equipment; teaching or clinical time relief; travel; conference registration; books; and other supplies incurred for your research and in line with your budget.
5. The Scholarship is terminated in the event of cessation of the student's candidature, in which case any unspent monies should be returned to the Fund.
6. The Scholarship may be suspended if a candidate defers their studies, and continuance will be subject to the decision of the Management Committee.
7. Recipients of the scholarship consent to their name and details of their research (e.g. Research title, aims and findings/outcomes/achievements) to be available to the CMFN for future promotions.
8. Recipients of the scholarship and Fellows are required to acknowledge the Centaur Memorial Fund for Nurses Higher Degree Research Scholarship in any publications and conference presentations arising from their doctoral studies.

For example, the following wording can be added to the Acknowledgement or Fundings section of your manuscript.

This study was supported by the Centaur Memorial Fund for Nurses Higher Degree Research Scholarship awarded to [Insert Name]. This Scholarship is dedicated to the promotion and continuing development of the nursing and midwifery professions in honour and remembrance of nurses who served in the Australian Defence Forces at home and abroad.
9. Recipients of the scholarship are required to share details of publications and conference presentations arising from their doctoral studies to be included in CMFN newsletters and reporting.
10. During their candidature and on completion of the PhD/professional doctorate the successful applicant may be asked to present a summary of their research at the Annual General Meeting (AGM) of the Centaur Memorial Fund for Nurses, the May 14 Annual Commemorative Service and/or another professional forum that may be negotiated by the Centaur Management Committee and the awardee.



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11. On being awarded a PhD/Professional Doctorate and the Committee's acceptance of the final report, the Scholarship recipient may use the post nominal of Centaur Fellow.
12. Centaur Fellows are encouraged to use the post nominal of Centaur Fellow in their professional signature.
13. Recipients who fail to complete doctoral studies are not entitled to be known as a Centaur Fellow.
14. Centaur Fellows are encouraged to contribute to the ongoing work of the Fund. Such as ongoing membership, nominating to join the Fund Management Committee, attending the Annual AGM and Commemorative Service, assisting with fund raising, and promoting the annual scholarship and Joy Croker Medals.

CHECKLIST BEFORE SUBMISSION

Documents required to be sent with the application.

- ☐ Completed application form
- ☐ Applicants CV
- ☐ AHPRA registration number
- ☐ Evidence of successful completion of confirmation of candidature
- ☐ Evidence of HREC Approval
- ☐ CMFN Membership application or evidence of membership

Please Note: Applications sent without all documents will be returned to the applicant, and an offer of resubmission will be dependent on advice from the CMFN Management Committee and the Expert Review Panel.

APPLICANTS DECLARATION:

Ideclare that I **am a current CMFN member** and that I have **read and agree to the conditions of the scholarship** outlined above if I am successful in being awarded the Centaur Memorial Fund for Nurses Scholarship.

Applicant Signature **Date**

PRINCIPAL SUPERVISOR / ADVISOR DECLARATION

I confirm that I have **read and agree to the conditions of the scholarship** outlined above and that to the best of my knowledge (Applicants Name) **meets the eligibility criteria** listed in this application.

Principal Supervisor/Advisor Signature **Date**